

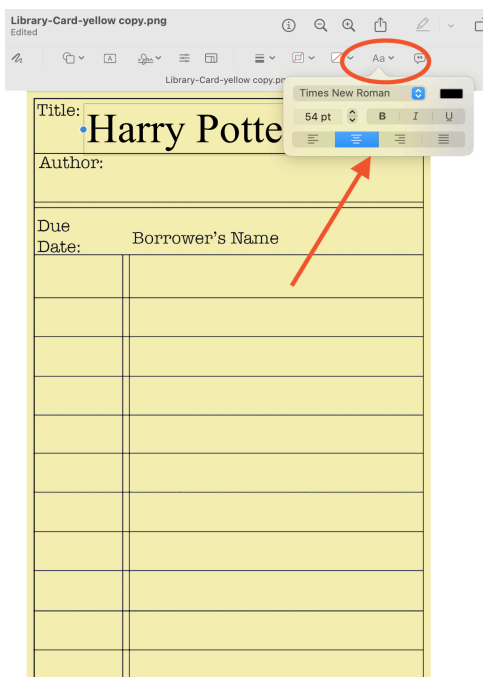




Left-click, hold your finger down, drag the text box into the desired position, and release your finger.

Title: <b>Harry Potter</b>	
Author:	
Due	Borrower's Name
Date:	

To change the font and font size, select the text box and click on the double A on the top right side of the window. You'll get a pop-up menu where you can make changes.



To add the author's name, repeat the process.